



REIMBURSEMENT APPLICATION

Please be aware of these eligibility requirements:

- Include the ORIGINAL receipt. Reimbursement requests cannot be processed with a photocopy or facsimile.
• The receipt must be made out to a valid AAA Texas member.
• This application with your receipt must be postmarked or received within sixty (60) days of the service date.

Please follow these instructions: Complete this application form fully. Please type or print legibly to expedite processing. Keep copies of this Reimbursement Application and your receipt for your records. Attach the ORIGINAL receipt to this Reimbursement Application and mail to: AAA Texas, LLC Attn: ERS A-321, PO Box 25001, Santa Ana, CA 92799-5001

Member's Name: Day Phone: E-Mail (optional): Mailing Address: City/State: Zip Code: Club Code: Membership Number: Expiration Date:

Date of Service: Time of Service: AM / PM Vehicle Year: Make: Model: Color: License: State:

Location of Service: City/State:

Problem with Vehicle:

Service provided: (Circle) Flat Tire, Battery, Fuel, Start, Vehicle Lockout, Towing, Collision, Winch, Vehicle Locksmith, Home Lockout Service If towed, to what destination? City/State: How many miles?

Did you call AAA for service? Yes No Was service provided by a AAA service provider? Yes No Were you present when service arrived? Yes No Was a valid AAA card & matching photo ID presented at the time of service? Yes No If AAA was not contacted for service, please explain:

If AAA was called and/or used, why were you charged? Comments:

(Use separate sheet for further comments) Amount charged for service: \$ Name of company rendering service:

MEMBER'S SIGNATURE: DATE:

Dear Member: Thank you for your Reimbursement Application. Please be assured that your request will be processed as quickly as possible. You should receive a written response within ten (10) working days after your request has been received. If not, please feel free to call ERS Administration toll free at 1-888-222-9441. See Member Guide for applicable member reimbursement provisions.

For office use only: Date Received: ERS/CSR / Field Office

Allow Refund : Yes No If Yes, reason:

- Reimbursement type: (RF 1) Standard towing, winch, tire, battery or lockout reimbursement to a Standard, AAA Plus, or AAA Premier member (RF 2) Standard locksmith reimbursement to a Standard, AAA Plus, or AAA Premier member (RF 3) RV/Motorcycle towing or RV tire change reimbursement to a Standard or AAA Plus-RV/Motorcycle member (RF 4) AAA Plus towing, fuel, or locksmith reimbursement to an individual AAA Plus or AAA Premier member (RF 5) AAA Plus towing, fuel, or locksmith reimbursement to a family AAA Plus or AAA Premier member (RF A) AAA Premier towing or locksmith reimbursement to an individual AAA Premier member (RF B) AAA Premier towing or locksmith reimbursement to a family AAA Premier member (RF C) AAA Premier RV/Motorcycle towing or RV tire change reimbursement to a AAA Premier-RV/Motorcycle member (RF D) Home Lockout Service reimbursement to an individual AAA Premier member (RF E) Home Lockout Service reimbursement to a family AAA Premier member () Other reimbursement types:

REIMBURSEMENT CALCULATION: # Prev Calls Svc Chg Reimbursement Receipt Amt Covered Amt S/C Deduct Amount Reimbursed Yes No \$ \$ \$ \$